



Job Opening | Pre-School Teacher Assistant

POSITION: Pre-School Teacher Assistant

ABOUT AL-HADI

Al-Hadi School of Accelerative Learning is a SACS accredited, full-time private Islamic school, established in 1996 and located in Houston, Texas.

Mission: Provide academic excellence for all students in a safe and healthy environment following Islamic values.

Vision: To foster students' optimal potential and leadership skills by inculcating a spirit of lifelong learning based on Islamic principles.

JOB SKILLS & RESPONSIBILITIES

- Assists the Pre-School teacher in imparting classroom instruction based on predefined curriculum
- Maintains a safe and organized classroom environment for children
- Assists the Pre-School teacher in ensuring the physical, social, cognitive and educational excellence of children
- Participate in staff meetings, center activities, and staff development.
- Observes student behavior and learning, communicating observations regularly with the Preschool teacher.
- Maintains the orderly arrangement of materials and equipment within the classroom.
- Arranges furniture and equipment for various learning activities and experiences.
- Maintains a safe working condition and safely operate electronic and other equipment needed to carry out job functions and responsibilities
- Assists the Preschool teacher in handling interruptions and emergencies
- Display's ethical and professional behavior in working with students, parents, school personnel, and outside agencies associated with the school.
- Protects confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines.
- Performs other duties and responsibilities as assigned

MINIMUM REQUIREMENTS

- High school diploma or Associate degree
- Child Development Associate (CDA) certificate preferred
- CPR and first aid certification preferred
- Previous teaching experience preferred