

Al-Hadi's Parent Communication Roadmap

We encourage open lines of communication with our parents. If you have any questions or concerns, please reach out to the appropriate person responsible.

Administrative Assistant
Qiyamah El Bari
adminassistant@alhadi.com
832.617.8363 Ext 2500

- Attending Incoming Phone Calls
- Checking in Visitors
- First Aid Administration
- Verification of Enrollment Voe
- Student Email Password Reset

Expect a response within 24 hours before following up with a reminder. Next point of contact: Operations Director

Preschool Director
Fatemeh Vostaie
fvostaie@alhadi.com
832.617.8363 Ext 2506

- Inquires related to Preschool enrollment, policies, curriculum and tuition

Expect a response within 48 hours before following up with a reminder. Next point of contact: Operations Director

Registrar
Mariam Mirza
registrar@alhadi.com
832.617.8363 ext 2504

- Admissions
- Tuition/ Financial Aid
- Transcripts Requests
- Student Data
- Inquiries regarding Blackbaud/ Attendance Concerns
- Prospective Parents Campus Tours
- New Student Testing & Interviews

Expect a response within 48 hours before following up with a reminder. Next point of contact: Operations Director

Admin Support
Amna Sajjad
asajjad@alhadi.com

- Blackbaud Support
- Dual Credit Coordinator
- Dismissal Logistics
- Admissions Support
- AHS Website

Expect a response within 48 hours before following up with a reminder. Next point of contact: Registrar

Director of Development
Selma Zaidi
selma.zaidi@alhadi.com
832.617.8363 Ext 2503

- E-trition Lunch
- Karate, Boot Camp, Basketball, Swimming, Robotics TGA
- School Uniforms & Supplies
- PTO REP
- Parent Volunteer Management
- Summer School

Expect a response within 48 hours before following up with a reminder. Next point of contact: Principal

Student Life Coordinator
Siddiqua Shahnawaz
sshahnawaz@alhadi.com
832.617.8363 ext 2504

- Picture Day
- Graduation, NHS Induction, Academic Excellence Awards
- Social Media Pages
- Model UN, Future City, Afterschool Clubs

Expect a response within 48 hours before following up with a reminder. Next point of contact: Vice Principal

Director of Operations
Zahra Radhi
business.manager@alhadi.com
832.617.8363 Ext 2502

- Substitute Concerns
- Textbooks Replacements
- Facility Concerns
- Human Resource Concerns
- Dismissal Logistics and Aftercare Program
- IT/Online Book Access/ Support ticket
- School Calendar
- Ordering and Conducting Testing

Expect a response within 48 hours before following up with a reminder. Next point of contact: Principal

Vice Principal
Lisa Kader
lkader@alhadi.com
832.617.8363 Ext 2505

- APEX Registration & Testing
- Testing Coordinator
- General Academic Concerns of MS & HS
- 11th & 12th Grade Advising
- Curriculum and Lesson Plans
- Student Academic/ Behavior Concern (MS & HS)

Expect a response within 48 hours before following up with a reminder. Next point of contact: Principal

Academic Support
Naveed Fatima
nfatima@alhadi.com

- AISD and HISD Title Funds Coordinator
- BGT Member
- PSIA
- AHS Tutoring Program
- 8th, 9th, & 10th Grade Advising

Expect a response within 48 hours. If the issue continues, please re-email the teacher, copying the Dean. Next point of contact: Vice Principal

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