

Date: May 23, 2010

To: AHS Teachers and staff, Parents, PTO and Islamic Education Center board

From: Islamic Education Board (IEB)

Subject: Principal transition plans - Update

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Assalam alaikum

This note is intended to provide you updated information as well as current status and future plans for transition of Principal's position at Al-Hadi school (AHS).

The advertisement for Principal's position was placed on the AHS and IEC website in early April and has been sent for posting to several additional web sites. There is also an active campaign to spread this open position via word of mouth.

Our Principal, Br Sami will continue to discharge his duties until the completion of this school year. To ensure a systematic and smooth transition, our vice Principal, Sr Amina Moreno has been given additional responsibilities in the interim. These include attending IEB and HR meetings along with the principal and to be part of the new principal's search committee. Effective end of academic school year, she will be appointed as an acting interim principal until successful recruitment of a Principal. This will help with school leadership and single focal point accountability during recruitment as well as during on-boarding process of a principal.

IEB recognizes that recruitment of the right leader is essential to take AHS in our journey to next level of academic excellence. As a community with extensive and broad connections, we need your help in spreading the word and requesting appropriate candidates to our web site for details and application: <http://www.alhadi.com/employ.shtml> . Should you have any suggestions for publishing this advertisement at other sites, please feel free to advise any of the IEB members.

As we move forward, we will continue to apprise you of our progress.

May Allah bless you for your service in the education of our children.

Was salam un alaikum wa rahmatullah